HEMCHANDUM FOR: Chairman, GSG Career Service Board

SUBJECT:

Career Service Information for Overseas Employees

RIFERENCIS:

- a. Memorandum from Asting Deputy Director (Administration) to Chairman, General Services Career Service Board, subject as above, dated 1 December 1953.
- b. Your memorandum, subject as above, dated 18 December 1953.
- l. Attached hereto is a revision of your proposed memorandum to each overseas employee who has the carear designation "CD-GS" (reference b, above).
- 2. It is requested that you take the following actions in the order indicated:
  - a. Sterilise the attached memorandum for overseas transmission.
  - b. Arrange with the Regulations Control Staff for repreduction of the memorandum in the necessary number of copies.
  - o. Submit the copies of the memorandum, and a rector of CD-GS personnel overseas (with appropriate indication of area division), to the Chief of Administration, Deputy Director (Plans), attention:

STATINTL

15/
LAWRENCE R. HOUSTON
Acting Deputy Director
(Administration)

## Attachment

ES/DDA/CSB:DST:vod (28 Dec 53)

Approved For Release 2001/07/28 : CIA-RDF 14- CANADA CONTROL C

Orig & 1 - Addresses

1 - Pers. Director

1 - COA/DDP

1 - Chief, Reg. Control Staff

1 - Exec. Sect'y, DDA/CSB

1 - DD/A Chrono

1 - DD/A Subject